

# MINUTES

## Westwood Club Board of Directors Meeting

### August 31<sup>st</sup>, 2021

**DIRECTORS PRESENT:** Rick Micheri, Gordon Tetlow, Carri Thompson, Todd LaSota, Binh Trang and Ray Smith

**DIRECTORS ABSENT:** Patricia (Tish) Wussler- excused

**STAFF PRESENT:** Steve Fluss, Nora Kessler

**STAFF ABSENT:** None

#### I. CALL TO ORDER

1. The meeting was called to order at 7:27 PM in the Lounge by Board CFO Gordon Tetlow

#### II. GUESTS

1. There were two guests in attendance.
  - a. They asked for permission for a specified time for badminton in the gymnasium. The Board will consider a two-hour block once a week for a trial period of 60 days.

#### III. MINUTES

1. A motion was duly made and seconded to approve the August 3<sup>rd</sup>, 2021 Executive Meeting Minutes as written. The motion carried. Discussed at this meeting were collection, a legal matter and personnel salaries.
2. A motion was duly made and seconded to approve the August 3<sup>rd</sup>, 2021 Regular Meeting Minutes as written. The motion carried.

#### IV. COMMITTEE REPORTS

1. ARC is still holding their meetings via zoom.
2. The Solar Adhoc Committee reported the contractor has been out and inspected the Gymnasium roof. The area and condition of which are suitable to move forward with the installation.

#### V. OLD BUSINESS

1. It was reported that Pacific Swim has withdrawn their request to use the pool for their swim tea.
2. The Board was provided with additional bids to add mulch to the front planters. A motion was duly made and seconded to have SD Landscaping provide 60 yards of forest mulch at a cost of \$3100 to be charged to reserves. Motion carried.
3. The cost to paint the squash lines on the indoor racquetball court was bid at \$600. A motion was made and seconded to approve an amount NTE \$1000 for the painting of the lines as well as the tin. Motion carried.

#### VI. NEW BUSINESS

1. The Board reviewed the parking lot request form Casa Bernardo. A motion was duly made and seconded to allow the overnight parking with the following conditions. The Westwood Club and Board be named as additionally insured, a list of all vehicles, their owners and proof of insurance will be provided to the Club, all vehicles will display a parking pass and that Casa Bernardo is responsible for ensuring the vehicles park in the designated area of the lot. Motion carried.
2. A discussion was held regarding the hiring of a tennis court engineer to draw up plans/ specs for a post tension build on tennis courts three and four.

VII. MANAGER'S REPORT

1. It was reported that 15 employees took a hands-only CPR refresher and were introduced to the new AED units and the use of the pediatric card.
2. Nora Kessler spoke about the fall programming schedule which is to include an outdoor movie and Halloween Celebration. A motion was duly made and seconded to approve a licensing agreement with MPLC. Motion carried.
3. Discussed were the need for Board assistance with the switch gear.
4. It was reported that Preschool will resume September 7<sup>th</sup>.
5. There are two maintenance matters that will be on agendas in the near future.
  - a. The replacement of the shade structure in the wading pool area.
  - b. The turf / carpet in the mini-golf.Both of these items are reserve items.

VIII. FINANCIALS

1. The Board reviewed July 2021 financials. A motion was duly made and seconded to approve them as presented. The motion carried.

IX. OR THE GOOD OF THE ORDER


1. None presented.

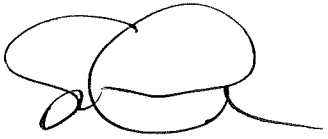
X. CORRESPONDENCES

1. There was a letter indicating a price increase of 10% on bulk chlorine orders from HASA.

XI. The ADJOURNMENT

1. A motion was duly made and seconded for adjournment at 8:57 PM. The motion carried.

  
Carri Thompson, Secretary

  
Steven A. Fluss, General Manager