




## Architectural Approval Application

The purpose of the architectural approval process is to ensure that the beauty and property values in our neighborhood are preserved. Please comply with this process, as required by our CC&R's.

### Instructions

- 1. Complete the application on the reverse side of this form.** Please legibly complete all requested information. Have your neighbors review your plans and sign the form. **No exterior improvement can proceed without the prior written approval of the Architectural Control Committee.**
- 2. Additions/remodels and structures, including patio covers:** Submit a plan showing the location of proposed new construction in relation to existing structures. Include building plans showing exterior elevations, with construction details such as dimensions, materials, and colors. For additions or major remodels, we require professionally rendered architectural drawings.
- 3. Hardscaping and Landscaping:** Submit a plan showing location, type and size of hardscaping (patios etc.) and any plantings. Drainage must be indicated if original drainage pattern is disturbed. Include irrigation plans.
- 4. Exterior Painting:** Submit color chips and indicate which are for main and trim.
- 5. Re-roofing,** Shake roof will not be approved. For other materials, submit a sample tile/shingle or a color picture of the material along with your application.
- 6. Swimming pools and/or spas:** Submit a plan showing: location in relation to property lines and existing structures and details for landscape and hardscape surrounding the pool.
- 7. Fences:** Submit information on the height, location, and style of fence. Also include information on the proposed finish, including paint/stain swatches.
- 8. Other Exterior Improvements:** If an item affects your property's exterior, please contact the Westwood Club and ask if you need to complete the Architectural Approval process.



Questions?  
Call us at 485-6300

**Submit your completed application and all  
required backup to:**

Architectural Control  
Westwood Club  
17394 West Bernardo Drive  
San Diego, CA 92127

Or via fax: (858) 485-6923

### Important Note:

Approval by the Architectural Committee **does not imply approval by the City of San Diego for your project.** For your protection, please inquire about the City's permit requirements before commencing ANY improvements. *The City now provides permit services on Saturday mornings.* You may contact the City about permit requirements at:

City of San Diego  
Development Review Center  
1222 First Avenue  
San Diego, CA 92101  
(619) 446-5000

For more information, visit <http://www.sannet.gov/development-services/homeowner/hometips.shtml>



# Architectural Approval Application

Subdivision: _____
Lot # _____

Owner's Name	e-mail address:
Daytime Phone:	Evening Phone:
Owner's Address:	
Address of Project:	
<input type="checkbox"/> Same as home <input type="checkbox"/> Other: _____	

**Nature of work:** I/we would like to request approval for the following type of improvements:

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**Neighbor review:** the undersigned neighbors are my neighbors who would be **most impacted** by the change (i.e. next door, across the street, behind if the modification is to the back/backyard, any whose view might be impacted etc.). They have reviewed the proposal.

Name (please print)	Address	Signature*

\* Note: if you disagree with your neighbor's proposed modification, please call the Architectural Control Director at 485-6300

**Homeowner's Agreement and Signature:**

I agree to adhere to the plans I have submitted, and to seek approval for any changes to these plans before making any changes. I further agree to abide by any conditions of approval stipulated by the Architectural Committee.

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Homeowner's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Committee Approval**  
Conditions of approval:

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Committee Approval Signature \_\_\_\_\_ Date \_\_\_\_\_